

## **Examination:**

Terminal exam and final exam will be held in all the ATCs in a particular time which depends upon the date of admission. The students may write their answer either in regional language or in English. In some cases the exam will be either theory based or practical based. In other cases both will be taken as mode of exam. The questions will be supplied by the H.O. None but the Head office has the right to evaluate the answer sheets.

### **Grade bar for over all performance**

**Grades:- 90% & above-A+,      75% to 89%-- A,      60% to 74%--B+  
45% to 59%--B,      35% to 44%--C      Below 35%--D**

**\*Below 35% will be assessed as disqualified and the very candidate will be given another chance without any fee.**

\*The chart may be changed if it becomes necessary.

\*Exam fees will be extra

<b>Course Name</b>	<b>Terminal</b>	<b>Modules</b>	<b>Theory Full Marks</b>	<b>Practical/ Project Full Marks</b>	<b>Total</b>
<b>Certificate in Data Entry Operator</b>	1 <sup>st</sup> Term	English Typing Test (Typing Master)			300
	2 <sup>nd</sup> Term	Bengali Typing Test	×	100	
	Final	Windows & MS-Office	70	30	
<b>CCA</b>	1 <sup>st</sup> Term	Computer Fundamental, Windows	100	×	300
	2 <sup>nd</sup> Term	MS-Office (Word, Excel, PowerPoint, Access)	60	40	
	Final	All Modules	80	20	
<b>CFA</b>	1 <sup>st</sup> Term	Windows, Concept of Accountancy	100	×	300
	2 <sup>nd</sup> Term	Tally VAT, TDS.	×	100	
	Final	All Modules	70	30	
<b>CTDP</b>	1 <sup>st</sup> Term	Windows, Bengali Software PageMaker	50	50	300
	2 <sup>nd</sup> Term	Corel Draw, Photoshop	×	100	
	Final	All Modules		100	
<b>CCAD</b>	1 <sup>st</sup> Term	Windows, Concept of Computer Design	50	50	300
	2 <sup>nd</sup> Term	AutoCAD	×	100	
	Final	All Modules		100	

<b>Course Name</b>	<b>Terminal/ Semester</b>	<b>Modules</b>	<b>Theory Full Marks</b>	<b>Practical/ Project Full Marks</b>	<b>Total</b>
DCA	1 <sup>st</sup> Term	Computer Fundamental, Windows	70	30	500
	2 <sup>nd</sup> Term	MS-Office (Word, Excel, PowerPoint, Access)	70	30	
	3 <sup>rd</sup> Term	Visual Studio (FoxPro & Basic), Internet, e-mail		100	
	Final	All Modules	160	40	
ADCA	1 <sup>st</sup> Term	Computer Fundamental, Windows	70	30	600
	2 <sup>nd</sup> Term	MS-Office (Word, Excel, PowerPoint, Access)	70	30	
	3 <sup>rd</sup> Term	Visual Studio (FoxPro & Basic), Internet, e-mail	×	100	
	4 <sup>th</sup> Term	Concept Web Page, HTML		100	
	Final	All Modules	160	40	
DICA	1 <sup>st</sup> Semester	Computer Fundamental MS-LOGO, MS-DOS, Windows, Concept of Linux OS, MS-Office	100	×	600
	2 <sup>nd</sup> Semester	Modules of 2 <sup>nd</sup> Semester	100	×	
	3 <sup>rd</sup> Semester	Module of 3 <sup>rd</sup> Semester	100		
	4 <sup>th</sup> Semester	Modules of 3 <sup>rd</sup> & 4 <sup>th</sup> Semester	×	100	
	Final	All Modules	160	40	
DDTP	1 <sup>st</sup> Term	Windows, MS-Office (Word, Excel, PowerPoint)	70	30	400
	2 <sup>nd</sup> Term	Bengali Software, Page Maker Corel Draw, Photoshop		100	
	Final	All Modules		200	

<b>Course Name</b>	<b>Terminal/ Semester</b>	<b>Modules</b>	<b>Theory Full Marks</b>	<b>Practical/ Project Full Marks</b>	<b>Total</b>
ADDTP	1 <sup>st</sup> Term	Windows, MS-Office (Word, Excel, PowerPoint)	70	30	500
	2 <sup>nd</sup> Term	Bengali Software, Page Maker Corel Draw, Photoshop		100	
	3 <sup>rd</sup> Term	Adobe Flash, Adobe IIIUstator		100	
	Final	All Modules		200	
DFA	1 <sup>st</sup> Term	Windows, MS-office (Word, Excel, PowerPoint)	70	30	400
	2 <sup>nd</sup> Term	Concept of Accountancy, Tally, VAT,TDS	×	100	
	Final	All Modules		200	

<b>Course Name</b>	<b>Terminal/ Semester</b>	<b>Modules</b>	<b>Theory Full Marks</b>	<b>Practical/ Project Full Marks</b>	<b>Total</b>
CTMR	1 <sup>st</sup> Term	Basic Electronics (Analog & Digital), Phone Components Architecture	50	X	200
	2 <sup>nd</sup> Term	The rest modules	X	50	
	Final	All Modules		100	
ATMT	1 <sup>st</sup> Term	Basic Electronics (Analog & Digital), Phone Components Architecture Secret codes.	50	X	300
	2 <sup>nd</sup> Term	The rest modules	X	50	
	Final	All Modules	100	100	
CLR	1 <sup>st</sup> Term	Basic Electronics (Analog & Digital), The Basic Fundamentals of a laptop	50	X	200
	2 <sup>nd</sup> Term	The rest modules	X	50	
	Final	All Modules		100	
CCHE	1 <sup>st</sup> Term	Basic Electronics (Analog & Digital), Information On Pc & How it works	50	X	200
	2 <sup>nd</sup> Term	The rest modules	X	50	
	Final	All Modules		100	
DCHNO	1 <sup>st</sup> Term	Basic Electronics (Analog & Digital), Information On Pc & How it works	50	X	400
	2 <sup>nd</sup> Term	The rest modules	X	50	
	3 <sup>rd</sup> Term	Networking	50	50	
	Final	All Modules	100	100	

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